



Sevenoaks
DISTRICT COUNCIL
Despatched: 06.01.14

AUDIT COMMITTEE
14 January 2014 at 7.00 pm
Conference Room, Argyle Road, Sevenoaks

AGENDA

Membership:

Chairman: Cllr. Grint

Cllrs. Mrs. Bayley, Ms. Chetram, Mrs. Cook, Fittock, McGarvey, Orridge, Mrs. Purves and
Towell

	<u>Pages</u>	<u>Contact</u>
Apologies for Absence		
1. Minutes To agree the Minutes of the meeting of the Committee held on 10 September 2013, as a correct record	(Pages 1 - 6)	
2. Declarations of Interest Any declarations of interest not already registered.		
3. Responses of the Council, Cabinet or Council Committees to the Audit Committee's reports and / or recommendations (if any)		
4. Actions Arising from the Minutes (if any)		
5. External Audit - Update	(Pages 7 - 58)	Adrian Rowbotham Tel: 01732 227153
6. External Audit - Housing and Council Tax Benefit Grant 2012/13	(Pages 59 - 64)	Adrian Rowbotham Tel: 01732 227153
7. Internal Audit 2013/14 - 2nd Progress Report	(Pages 65 - 80)	Bami Cole Tel: 01732 227236
8. New Audit Standards Charter	(Pages 81 - 92)	Bami Cole Tel: 01732 227236
9. Risk Management Update	(Pages 93 - 98)	Bami Cole Tel: 01732 227236

10. **Member Training**

(Pages 99 - 102)

Adrian Rowbotham
Tel: 01732 227153

11. **Work Plan**

(Pages 103 - 104)

EXEMPT INFORMATION

(At the time of preparing this agenda, there were no exempt items. During any such items which may arise, the meeting is likely NOT to be open to the public.)

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to enquire of the appropriate Contact Officer named on a report prior to the day of the meeting.

Should you require a copy of this agenda or any of the reports listed on it in another format please do not hesitate to contact the Democratic Services Team as set out below.

For any other queries concerning this agenda or the meeting please contact:

The Democratic Services Team (01732 227241)